

KENTVILLE VOLUNTER FIRE DEPARTMENT

REGULAR MONTHLY BOARD MEETING

MARCH 20 2019

MEETING CALLED TO ORDER @ 19:25 By Chair, Matt Parrish

ROLL CALL--: Scott Hamilton, Bobby Haines, Brian Desloges, Dylan Dauphinee, Brady Atwater, Carl Knox Matt Parrish, John Cogswell, Clem Fairclough, Ian Fairclough.

MOTION—By Dylan Dauphinee & Scott Hamilton, that we adopt the agenda with additions. M.C.

SPECIAL PRESENTATION---By guest Carol Goodwin on behalf of the FARMERS MARKET of Kentville.. A letter from Carol was circulated to board members outlining her presentation.

MOTION—by Brian Desloges & Brady Atwater That a letter be sent to Carol Goodwin advising her of our rental rates for each event per day. M.C.

APPROVAL OF MINUTES.

MOTION—By Brady Atwater & Carl Knox that we accept the minutes of February 27 with corrections. M.C.

CORRESPONDANCE-- None

FINANCIAL REPORT-- On a MOTION by Treasurer John Cogswell and Bobby Haines, that we the Board of Directors approve access to our on line banking and change the passwords—to our Administrative Assistant and to the Treasurer. M.C.

PREIDENT— Bobby Haines reported that the society members are happy how things are going overall.

PERSONNEL REPORT—read by Chair Matt Parrish—is as follows:-

Laura Lake and Trayce Jarvis have completed their 6 Months probation and we recommend that they be taken on Active Strength.

Received an application from Samual Forrest. Personnel has met with Sam and recommend he be taken on 6 months probation and placed on Pumper 12, Sam lives in town on Academy St and is in Grade 12 at NKEC High School in Canning.

It is with regret the personnel has received a letter of resignation from Julie Forget. Personnel has accepted this letter as of March 27 2019 and all Fire Department equipment has been returned.

MILESTONES:

Mike Benjamin 29 years

Ian Fairclough 27 years

Doctor Chris King 1 year

Art Hamilton, chair personnel committee

PADRE—Our new padre will be coming society meeting night, he is very excited to be working alongside us.

HISTORICAL—Carl Knox reported that the trophies are out of the cases in the crew lounge and those that are not relevant have been decommissioned, 33 so far.

HISTORICAL CONTINUED--:

Trophies and awards won by the 35 Chev. Will be placed in the Chev. “garage” on a shelf to be constructed

Annual awards trophies are being worked on, with new plates to be added and any duplicates will be done away with. Cases are going to be repurposed and those not required will be deemed surplus and given away to members or sold.

Double cabinets will be used and glassed for display

MOTION—By Brian Desloges & Brady Atwater- to accept the suggestion of using the cabinets for historical display subject to budget approval. M.C.

Certificates in the hallway—some are to be relocated to a display binder.

MOTION—by Bobby Haines and Brady Atwater that the trophy cases be removed by April 17 2019. M.C.

CHRISTMAS PARTY—Ian Fairclough--The Social Committee recommends that the party should be held on December 14 2019

MOTION—by Ian Fairclough & John Cogswell that we hold the Christmas Party on December 14 2019. M.C.

NEW BUSINESS—

Recommendations for our reserve funds and investments:-

Motion By-John Cogswell & Dylan Dauphinee to renew the Russell Fund Investment Certificate for the principal sum of \$62736.88 at BMO. Terms to be determined by M. Boates & A. Hamilton. M.C.

2. The KVFSD Society has the following segregated reserve funds as at March 11, 2019:
 - Pre JFSC-\$22122.80
 - Equipment-\$23918.10
 - Ladies Auxiliary-\$4974.34
 - Members Assistance-\$5000.

Motion- By –John Cogswell & Brady Atwater to consolidate the segmented funds to the following:

- Members Assistance-\$5000
- Equipment-\$28892.44
- Society Operations-\$22122.80
- **Motion Carried**

3. **Motion-** By—John Cogswell & Bobby Haines to further define the purpose of the funds segregated immediately above:

- Members Assistance-to provide financial assistance to members of KVFD when considered and approved by the KVFD Society Board of Directors. Such assistance will be considered in conjunction with KVFD Regulations.
- Equipment-expenditures from this fund relate to the purchase of equipment utilized in providing emergency services by KVFD or equipment utilized to improve the health and well being of members of KVFD. Expenditures must be approved by the Society Board of Directors KVFD.
- Society Operations-Expenditures from this fund are non-restricted and can be used for operating purposes including:
 - A. Used to fund a current operating deficit
 - B. Used to offset a unexpected operating expenditure
 - C. Used to take advantage of an operating expenditure which was unknown when the budget was ratified. M.C.

4 **Motion** By-John Cogswell & Bobby Haines-That in order to conform to current municipal financial practices vis-à-vis the treatment of surplus tax revenue as recommended by the Public Sector Accounting Board, an Area Rate Reserve-Restricted must be created and approved by the Joint Services Committee. This account will contain surplus area rate tax revenue to be used in future years. M.C.

MOTION—By Bobby Haines & Scott Hamilton to go in camera. M.C.

MOTION—By Brady Atwater & Dylan Dauphinee to come out of camera M.C.

MOTION—By Brian Desloges & John Cogswell-: That the POLICY Described to the board, regarding “Member Hall Rental” be placed in the G.O.G binder. The said policy was also to be sent electronically to all members. M.C.

Brian Desloges brought up the subject of Insurance for Commercial Rentals--it is costing us a lot for this type of insurance, where the renter should be footing the bill.

MOTION---By Brian Desloges & Ian Fairclough that for Commercial Rentals, “proof of liability insurance should be shown” M.C.

Ian Fairclough was at a recent function at the Coldbrook Lions Club and was presented with a donation cheque for \$1000.00. –he asked that a letter of thanks be sent.

Brian Desloges would draft a letter and send it, on behalf of the members, to Truro Fire Department and Bridgetown Fire Department on the recent deaths of their members.

NEXT MEETING March 27 2019 at 19:30

NEXT REGULAR BOARD MEETING April 17 2019 at 19:30

MEETING ADJOURNED 21:20

Secretary

Board Chair

Clem Fairclough

Matt Parrish