

KENTVILLE VOLUNTEER FIRE DEPARTMENT
BOARD OF DIRECTORS MEETING JAN 23 2019

Meeting called to order---19:00 hrs

Chairman Matt Parrish in the chair.

Roll Call-- Matt Parrish, chair, Brian Desloges, Brady Atwater, Clem Fairclough, Dylin Dauphinee, Chris Hillis, Carl Knox, Ian Fairclough, Bobby Haines, president, John Cogswell, Scott Hamilton.

MOTION--- By Bobby Haines & Scott Hamilton that we adopt the agenda with 2 additions. M.C.

MOTION----By Brian Desloges & Bobby Haines, that we approve the minutes of Dec 3rd and Dec 19th 2018 M.C.

CORRESPONDENCE--- Correspondence was read, several Christmas cards and thank you cards, a thank you card from Bill Buchanan with a donation of \$150.00 a letter from Nova Scotia F/F Burn Treatment Society re 37th Annual Bowlarama April 27th, 2019 and a letter understanding from Valley Communications.

MOTION---By Ian Fairclough & Chris Hillis, that we accept the correspondence and that requiring further attention be brought up under new business. M.C.

FINANCIAL REPORT—Treasurer John Cogswell advised that the accounts have been reconciled and everything found to be correct and we have \$6144.10 balance.

PERSONNEL REPORT--

We received a letter of resignation from Mike Dove as he has been accepted to the Canadian Border service Agency effective Jan 10, 2019.

Also received a letter of resignation from Heather Williams effective Jan 16 2019

Received a letter from Frank Hiltz asking to be placed on Veterans as of Jan 30 2019

Personnel has reviewed Julian Peck probation period and do to very low attendance we have terminated his probation effective Jan 30 2019.

Have reviewed Danielle Cook attendance for the first quarter of the attendance year as it was under 20% she was placed back on veterans as per Article 2 Section 1e of the Bylaws.

We received an Application from Gordon Barry he has been placed on 6 month probation and assigned to Rescue 31.

Milestones:
Carl Knox 48 years
Chris Hillis 9 years
Nick Rose 3 years

General Administration Policy---After being read a discussion followed.

MOTION---By Ian Fairclough & Chris Hillis that we discard this particular policy.
Motion Defeated.

MOTION---By Brian Desloges & Chris Hillis a revue and up date the G.A.P. regarding
“leave of absence” M.C.

OLD BUSINESS---Crew Lounge—Historical has a quote to move the museum—Bobby
Haines believes the bulk of the membership wants to move the crew lounge to the
museum space---general discussion followed regarding different aspects.

MOTION---By Brady Atwater & John Cogswell that we have an architect look at the
utilization of the whole building M.C.

MOTIAN---By Brian Desloges & Scott Hamilton that Bylaws look at moving the
Building Committee to be responsible to Operations and not to the Board of Directors.
M.C.

MOTION--- By Bobby Haines & Dylin Dauphinee that we look at removing the
Muscular Dystrophy from the committee list M.C.

MOTION--- By Scott Hamilton & John Cogswell to go in camera
MOTION---By Dylin Dauphinee & Brady Atwater to come out of camera M.C.

MOTION---By Scott Hamilton & John Cogswell that we make a withdrawal from the
Member Assistance Fund of \$400.00 M.C.

OPERATIONS & CAPITAL DRAFT BUDGETS

Chief Desloges presented the OPERATIONS DRAFT BUDGET report. The department
budget was presented to the JFSC of \$613,700.00 which was a 4% increase. The JFSC
asked to reduce that number by \$5700.00. The new figure of \$610,00.00 was approved
by the JFSC

MOTION ---By Chief Desloges & Brady Atwater that we accept the Operations Draft Budget. M.C.

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CAPITAL BUDGET (Area Rate)

Chief Desloges Presented the Capital Budget of \$625,000.00. Line items were discussed and the breakdown of the proposal was explained The whole document is shown on page 4

MOTION___By Chief Besloge & Brady Atwater that we accept the CAPITAL DRAFT BUDGET. M.C.

MOTION---By Bobby Haines & John Cogswell that Historical Committee look at potentially moving the Trophy Cases from the crew lounge area and trophy's that are no longer relevant, and bring back a report by next months meeting. M.C.

NEW BUSINESS

Letter from Valley communications---A letter of understanding, regarding if a catastrophic failure of the communications system should occur that Valley Communications would operate out of the fire station. Discussion followed points brought up—how long—what about compensation if for a long period. It was felt that after thirty (30) days some sort of compensation should be realised.

MOTION---By Bobby Haines & Scott Hamilton that Chief Desloges approach Valley Communications regarding the letter of understanding and what was discussed. M.C.
COMMITTEE REQUEST LIST

The list was presented by chair Matt Parrish and deletions and additions were made The list will be posted when completed.

MOTION ---By Brian Desloges & Ian Fairclough that a letter of thanks be sent to Deborah S McGrory for the donation of blankets and knitted toys for kids at emergencies, M.C.

Next meeting January 30 at 19;45

Adjournment 20:17

Clem Fairclough

Chair—Matt Parrish

Secretary

**Kentville Volunteer Fire Department
Operations and Administration Committee**

January 22, 2019

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Report - 2019/2020 Capital Area Rate Proposal

Total Proposed Budget:	\$625,000
Area Rate 2019/20:	\$.0328
Area Rate 2018/19:	\$.0336

Existing Capital Debt in Area Rate

Tanker 22:	<i>Debt Retired</i>
Rescue 31:	\$43,400 (<i>Debt Retired December 2019</i>)
Engine 12:	\$68,700
Tanker 21:	\$27,500
Truck 52:	\$17,300

Proposed New Projects

Truck – Capital Reserve	\$175,000
8 Sets PPE Turn Out Gear	\$27,000
Building Roof Repair	\$125,000 (<i>Redirected from Live Fire Training Building – Existing Funds</i>)
Helmets:	\$5,000
Dishwasher	\$20,000
10 SCBA Bottles	\$20,000
Air Handling Compressor	\$15,000
Holmotro Cutter	\$12,000
Red Rack PPE Storage	\$30,000
Building Plans	\$20,000

Current Status: Approved by the Joint Fire Services Committee January 8, 2019